

DOMINICAN INTERNATIONAL INSTITUTE

SCHOOL OF BUSINESS

41800 Hayes Road, Clinton Township, Michigan 48038

Tel: 248-822-6000 | 586-573-7300

dominicaninternationalinstitute@yahoo.com



MANAGEMENT OF NON-PROFIT ORGANIZATIONS

There are more than 1.5 million non-profit organizations in the United States and the numbers are increasing daily. The non-profits (NPO) also known as Not-For-Profit organizations, include Hospitals, Colleges, Charities, Community Organizations, and a large number of large & small groups at all levels of the society, with a wide array of objectives and services.

While most non-profits have traditionally been managed by volunteers, during the last few decades, there has been an incredible growth in careers at the non-profit organizations. There is a huge demand for professional managers for non-profits of all sizes.

The Certificate (1-year) and Diploma (2-year) program at the Dominican International Institute trains you in all aspects of NPO, from developing a non-profit organization to operating & managing the NPO.

All programs, including Continuing Education programs are available on-line. Credits earned can be transferred for training in many other professions e.g. Business, Health Care, Arts, Humanities & Social Sciences or Language & Cultures. New classes start in January, April, July and October. Accelerated programs, credits for previous studies, scholarships, student loans and easy monthly payment facilities are available. Additional, non-credit courses, can be had for \$5.00 per hour, based on availability. Please refer to DII school catalog or contact the Registrar for more information.

CERTIFICATE Trimester 1-4 (1 year) 14 Courses = 630 clock hours Tuition: \$1,970.00	The 8-hours CPR & First Aid course is mandatory cost is included in the tuition	DIPLOMA Trimester 1-8 (2-years) 28 Courses = 1,260 clock hours Tuition: \$3,860.00
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Trimester-1		Courses	Hrs	Trimester-5		Courses	Hrs
ENG101	English Composition -1		45	BUS-204	Planning A Successful Event		45
BUS101	Introduction to Business		45	BUS-232	Marketing the Non-Profit Organization		45
PSY101	Introduction to Psychology		45	BUS-237	Budgeting & Financial Management		45

Trimester-2		Courses	Hrs	Trimester-6		Courses	Hrs
ENG102	English Composition-2		45	PSY-210	Psychology in Business		45
BUS211	Introduction to Non-Profit Organizations		45	BUS-217	Human Resource Management		45
ECO101	Introduction to Economics		45	BUS-228	Fundraising & Sponsorship		45
SOC101	Introduction to Sociology		45	CUL-201	Intercultural Communications		45

Trimester-3		Courses	Hrs	Trimester-7		Courses	Hrs
BUS103	Introduction to Marketing		45	BUS-104	Writing a Successful Business Plan		45
BUS105	Fundamentals of Management		45	BUS-208	Managing Teams		45
CUL101	Multicultural Studies		45	BUS-209	Organizational Theory		45
BUS-218	Public Relations		45	SOC-104	Community Development		45

Trimester-4		Courses	Hrs	Trimester-8		Courses	Hrs
BUS-202	Introduction to Event Management		45	BUS-219	Crisis & Conflict Management		45
SPA-101	Spanish As Second Language		45	BUS-207	The Art of Public Speaking		45
GRN101	Fundamentals of Grant Writing		45	ETH-101	Professional Ethics		45